

Balderstone Parish Council

Application Form to be completed in writing

Clerk to the Parish Council and Responsible Financial Officer

Surname

Other names

Address

Postcode

Telephone

Email address

Education and training

Details and results of any examinations taken

Further education (e.g. technical college, evening classes)

Any craft or other training

Employment history

1. Employer

Address

Postcode

Job title

Duties

Please continue on a separate sheet if necessary

No approach will be made to your present employer before an offer of employment is made to you

Please supply contact details for a second referee

Employer

Address

Post Code

Job Title

Please tell us about other jobs you have done and about the skills you used and/or learned in those jobs.

Please continue on a separate sheet if required

Please tell us why you applied for this job and why you think you are the best person for the job in relation to the person specification.

Please continue on a separate sheet if required

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature Date

Once completed in writing, the form needs to be sent to Balderstone Parish Council Interim Acting Clerk, 6 Chatburn Avenue, Clitheroe BB7 2AU by the closing date of 5.00pm on Friday 27 March 2020.

It is hoped that interviews of shortlisted candidates will take place in the week commencing Monday 13 April 2020, depending on the current Coronavirus situation.