

No.		Action
5	<p>Any Matters arising not covered on this agenda</p> <p>Notice of possible Election had been received. Nomination papers will be required by 4pm Friday 24th September 2021. Should more than one person be nominated a poll will take place on Friday 21st October 2021.</p>	
6	<p>To receive declarations of pecuniary or personal interest</p> <p>None.</p> <p>Members to note (item 10) a Councillor requires reimbursement due to their personal account being used for purchase of an online item.</p>	
7	<p>To Consider any response to Planning Applications</p> <p>No Planning Applications within Balderstone at present</p>	
8	<p>To consider and approve the Accounts, Payments, Receipts and Balances Brought Forward £9932.73, as per Bank Reconciliation 26th August 2021, emailed to all Councillors.</p> <p>Payments Made.</p> <p><i>£160.65 (Cheque 46) for Insurance already agreed August, signed and posted</i></p> <p><i>£ 83.20 (Cheque 47) May Salary TT</i></p> <p><i>£ 83.20 (Cheque 48) June Salary TT</i></p> <p><i>£ 62.40 (Cheque 49) HMRC Final quarterly payment TT</i></p> <p><i>£ 60.00 (Cheque 50) Invoice for Room Hire x 2 MBCC (4th August and 1st September)</i></p> <p><i>£ 45.00 (Cheque 51) Reimbursement of online payment Gratuity Gift</i></p> <p>+ Payments agreed, still awaiting invoice</p> <p><u><i>£365.00</i></u> Awaiting invoice from RVBC Higher Commons Lane Bench (agreed 4th August)</p> <p><u><i>£859.45</i></u></p> <p><i>Balance to next Meeting £9073.28</i></p> <p>Bank Mandate, Postal Address, Authorisation etc to be changed to current Chairman. Removal of previous Chairman details.</p>	KB
9	<p>To consider and approve future annual payment to Mellor Brook Community Centre.</p> <p>It was agreed that next year we will move to an annual payment system for Mellor Brook Community Centre at the May meeting and this could incorporate all regular payments. Agreed that we will move to six meeting per year.</p>	KB
10	<p>To consider and approve Gratuity Gift</p> <p>Due to the current situation with the previous Acting Clerk, final salary being claimed June, and appreciation of previous work. A gift of flowers had been agreed by all. Councillor reimbursement for online payment. Cheque 51</p>	

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11	<p>To consider and approve any training requirements</p> <p>Agreed, Chairman Cllr Colin Everett to attend the LALC Chairmanship Course via Zoom in October 2021, cost £25</p> <p>Agreed, Potential training course for the future Clerk, LALC course CiLCA, cost £750 (item 14b)</p> <p>Code of Conduct Training via RBVC awaiting further details.</p>	
12	<p>To consider and approve updates to Balderstone Parish Council Website</p> <p>Cllr Jonathan Greenwood is currently working on the website, to facilitate changes and improvements. Once changes are complete all Parish Councillors will be able to post items direct on to the website.</p> <p>Accessibility is still of a financial concern, to keep costs down there is always the option to contact us direct for documents to be forwarded.</p>	<p>JG KB</p>
13	<p>To consider and approve Laptop requirements for future Clerk</p> <p>After consultation and input by Cllr Jonathan Greenwood the Parish Council agreed to purchase a Chromebook rather than the windows laptop with ongoing costs of MS Office.</p> <p>Approved the payment of up to £380 for the purchase of a Chromebook and backup stick.</p> <p>Cllr Jonathan Greenwood will purchase on behalf of the Parish Council with reimbursement at November meeting. All agreed that this would be appropriate due to the cost and online purchase.</p>	<p>JG</p>
14	<p>To receive reports from Meetings</p> <p>a) Improvements Working Party</p> <p>Desk top group; £3000 budget for Village Improvements.</p> <p>Spade Bridge is now urgent the footpath is considered dangerous especially with poor lighting and the Community Centre parking mainly being in that area. Work is necessary on the wall, ownership recently claimed by Hearles Builders. LCC Highways have stated that the Bridge is safe. The recent Planning Appeal is holding things up, but Spade Bridge area has been earmarked for improvements for a few years now.</p> <p>LCC Cllr Alan Schofield stated that he will request a full refurbishment of the full pathway</p> <p>Higher Commons Lane now progressing, the area has been treated, cleared and the bench removed for refurbishment.</p> <p>Pathways, Cllr Jonathan Greenwood stated an area around Bowfield Lane (FT 26 & FP27) is currently being used for educational purposes, the path needs a repair / replacement Bridge and Kissing Gate replacement for stile. It was noted that any grant work requires photos before during and after.</p> <p>Prices for completion of works to be sought.</p>	<p>KB site meeting with AB(RVBC)</p> <p>AS</p> <p>KB</p> <p>JG</p> <p>KB</p>

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14	<p>To receive reports from Meetings continued</p> <p>b) Update from Clerk Vacancy Working Party</p> <p>The advert is almost ready, provisional dates for interview to be agreed.</p> <p>LALC had been contacted regarding the possibility of Balderstone Parish Council paying for the CiLCA training. Cllr Karen Barker explained that the training consisted of a 6 month in total, however LALC had stipulated a requirement that Clerks should be in post for 12 months prior to enrolling on the training.</p> <p>c) RVBC Report by Borough Councillors Stella Brunskill and Robin Walsh RVBC Cllrs Stella Brunskill (Licensing, Planning and Community) and Robin Walsh (Licensing, Health and Housing and Parish Liaison) explained that face to face meetings are now taking place for Committees. Things have been a little quiet, but it is felt that with a move away from Zoom, some normality will now return.</p> <p>d) Lancashire County Council Cllr Alan Scofield gave an update on LCC, they are also returning to physical meetings. The recent LCC Elections brought many changes including a new Council Leader Phillipa Williamson and Deputy Alan Vincent.</p> <p>One LCC change that directly effects Balderstone is the change in Member for Highways and Transport from Keith Iddon to Charles Edwards. The ongoing potential opening of Myerscough Smithy Road onto Sir Fredrick Page Way being under this remit. LCC Cllr Alan Schofield and Charles Edwards have already attended a site meeting in August 2021 on Myerscough Smithy Lane but unfortunately new issues around BT Cabling came to light.</p> <p>RVBC Cllr Stella Brunskill suggested that we should send a letter of support for LCC Cllr Alan Schofield and his efforts on behalf of the village and the businesses on Myerscough Smithy Road. Agreed Balderstone Parish Council will write to Charles Edwards.</p>	KB
	<p>Discussions took place regarding arrangements for Remembrance Sunday, last year was a special commemoration. This year the Council will revert to one wreath to be placed at St Leonards Church. Cllr Peter Singleton will lay the wreath, budget to up to £30</p> <p>Chairman reminded Councillors that the next meeting would be setting of the Precept for 2022 to 2023</p>	KB All

15. Date of next scheduled meeting – Wednesday 3rd November 2021